

# SAIRA RIAZ

Date of Birth: 31 August, 1974

Nationality: Pakistani

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## **EMPLOYMENT BACKGROUND:**

<b>YEAR</b>	<b>POST/ LEVEL</b>	<b>EMPLOYER</b>
September2008-todate	Permanent Lecturer for M.A French	University of Punjab, Lahore
Oct 2008-todate	Visiting faculty for beginners	Alliance Française, Lahore
Feb 2008-June 2009	Visiting faculty for M.A French	Kinnaird College, Lahore
April2006-Sept2008	Permanent Geography Teacher for O Levels	Beacon House School, Liberty Campus, Lahore
Nov2005-March 2006	National Program Officer, Projects on HIV/ AIDS funded by UNAIDS, European Commission & Interact World Wide (UK)	Pakistan National AIDS Consortium (PNAC), Islamabad
2002-2005	Director Adolescent, Projects funded by UNICEF, SDC & IPPF	Family Planning Association of Pakistan, (FPAP)Lahore
2000-2002	Permanent French, Geography & English Teacher	Aitchison College, Lahore
1998-2000	Permanent Geography & History Teacher	Lahore Grammar School, Lahore
1997-1998	Visiting faculty, French Lecturer	University of the Punjab, Lahore
1997-1998	French Teacher	Lahore Grammar School, Lahore

**ACADEMICS:**

<b>YEAR</b>	<b>DEGREE</b>	<b>SUBJECTS/ DIVISION</b>	<b>INSTITUTION</b>
2012	Master 2 Equivalent to <b>M.phil</b>  Master 1	Science du langage Spécialité : Ingénierie de formation  Didactique du FLE	CLA, (Centre des langues appliquées), Université FrancheComté, Besançon, France  Université François Rabelais, Tours, France
2010	Course from France (Stage d'été des professeurs de français)	L'expression orale et écrite niveau C1	l'Institut de Touraine, Tours, France
2010	DELF (Diplôme d'Etudes en Langue Française)	B2	Ministry of Education, France (Through Alliance Française, Lahore)
2009	French Teachers' Course	Formation des enseignants de français sur FOS	French Embassy, Pakistan
2009	Course from France (Stage d'été des professeurs de français)	<ul style="list-style-type: none"> <li>• Didactique</li> <li>• Pratiques de classe</li> <li>• Phonétique</li> <li>• Civilisation</li> <li>• Français sur objectives spécifiques (FOS)</li> <li>• TICE</li> </ul>	Institut de Touraine, Tours, France
2001	Course from France	<ul style="list-style-type: none"> <li>• Lire et faire lire</li> <li>• Ecrire et faire écrire</li> <li>• Perfectionnement de la prononciation</li> <li>• Pédagogie des temps verbaux</li> <li>• Pédagogie de la Grammaire</li> <li>• Jeux et des activités</li> <li>• Jeux et simulations</li> </ul>	CLA (Centre de Langue Appliquée) Université Franche Comté, Besançon, France
1997	<b>M.A.</b> , (Post Graduation)	334/500 (1 <sup>st</sup> Position, 1 <sup>st</sup> Division) French Language & Literature	University of the Punjab
1994	<b>B.A.</b> (Graduation) & University of the Punjab  <b>B.ED</b> Bachelor of Education	534/ 800 (1 <sup>st</sup> Division) <ul style="list-style-type: none"> <li>• French</li> <li>• Geography</li> </ul> 1 <sup>st</sup> Division	Kinnaird College for Women, Lahore  Allama Iqbal Open University, Islamabad

### **RESEARCH:**

1. In 2015, worked on research project “*Integration of French literature to teach French language*”, a study in French department, targeting students of Master programme. The research project grant was allocated by the University of Punjab for the year 2015.
2. In 2013, while pursuing **M.phil** studies in Université de Franche-comté, France, a research on, “*Young Francophones teachers of Alliance française de Lahore and their teaching methods*” was done. The research was carried out in collaboration with Alliance française de Lahore.

### **DISTINCTIONS:**

- Subject specialist for French at Government Fatima College for Women, Lahore.
- Member of jury & paper corrector for international French **DEL F** exams.
- Awarded a certificate (FFL) for being the French Teacher of Quality as per quality parameters defined by the French embassy, Islamabad in 2015.
- Performance Award given by the University of Punjab in 2015
- First Position in M.A French in parts (I and II) in the University of the Punjab.
- Gold Medal in French from the University of the Punjab.
- Merit scholarship holder for two years in the University of the Punjab.
- Holder of the French Government sponsored full scholarship for French Teachers’ training workshop in Besancon, France.
- Twice holder of the Malaysian full scholarship for participation in the International Conferences.
- Holder of the World Population Foundation (WPF) scholarship to represent Pakistan as the only delegate from Asia in the forum on Gender & Development at World Bank, Paris.
- Selected by UNICEF as a Master Trainer from FPAP to train adolescents on Life Skills in Larkana and to conduct TOT of local NGOs of Larkana, Sindh.
- Best acting award in the inter-school drama competition.

### **INTERNATIONAL WORKSHOPS:**

- Participated in 2 weeks workshop in Université de Franche-comté, **France**, Feb 2013.
- Participated in 2 weeks workshop in Université de Franche-comté, **France**, Oct 2012.
- Participated in 1 month French Teachers’ Training Workshop “**Stage de formation Linguistique**,” held in Institut de Touraine, 4<sup>th</sup>-30 July 2010, sponsored by EGIDE in **France**
- Participated in 1 month French Teachers’ Training Workshop “**Stage pour les Professeurs de FLE**” held in Institut de Touraine, 2<sup>nd</sup>-31<sup>st</sup> August 2009, sponsored by EGIDE in **France**
- Participated in a forum on “**Gender & Development**” organized by World Bank Sponsored by World Population Funding (WPF), 24<sup>th</sup> March 2005 at **Paris**. Presented Girl Child Project as the best practice in Pakistan.
- Participated in Information Communication Technology (ICT) **Forum on Gender** held in **Kuala Lumpur, Malaysia**, 20-24 August 2003, organized & sponsored by Global Knowledge Partnership (GKP) and Common Wealth of Learning (COL), Canada.
- Participated in **Asia-Pacific Youth Leaders Conference** in **Melaka, Malaysia**, 20-25 June, 2003, organized & sponsored by Global Knowledge Partnership(GKP). Presented Girl Child Project, it was nominated for the Best Youth Award.
- Participated in 3 weeks French Teachers’ Training Workshop “**Stage pour les Professeurs de FLE**” held in Centre De Langue Appliquee (CLA), **Besancon**, 4<sup>th</sup>-31<sup>st</sup> July 2001 sponsored by EGIDE in **France**